

## The Code of Professional Practice

The Institute for Learning's code of Professional Practice came into force on 1 April 2008. The Code was developed by the profession for the profession and it outlines the behaviours expected of members – for the benefit of learners, employers, the profession and the wider community.

- Integrity
- Respect
- Care
- Practice
- Disclosure
- Responsibility

### **BEHAVIOUR 1: Professional Integrity**

The members shall;

1. meet their professional responsibilities consistent with the Institute's Professional Values;
2. use reasonable professional judgement when discharging differing responsibilities and obligations to learners, colleagues, institution and the wider profession;
3. uphold the reputation of the profession by never unjustly or knowingly damaging the professional reputation of another or furthering their own position unfairly at the expense of another;
4. comply with all reasonable assessment and quality procedures and obligations;
5. uphold the standing and reputation of the Institute and not knowingly undermine or misrepresent its views nor their Institute membership, any qualification or professional status.

### **BEHAVIOUR 2: Respect**

The members shall at all times:

1. respect the rights of learners and colleagues in accordance with relevant legislation and organisation requirements;
2. act in a manner which recognises diversity as an asset and does not discriminate in respect of race, gender, disability and/or learning difficulty, age, sexual orientation or religion and belief.

### **BEHAVIOUR 3: Reasonable Care**

The members shall take reasonable care to ensure the safety and welfare of learners and comply with relevant statutory provisions to support their well-being and development.

### **BEHAVIOUR 4: Professional Practice**

The members shall provide evidence to the Institute that they have complied with the current Institute CPD policy and guidelines.

### **BEHAVIOUR 5: Criminal Offence Disclosure**

Any member shall notify the Institute as soon as practicable after cautioning or conviction for a criminal offence. The Institute reserves the right to act on such information through its disciplinary process.

### **BEHAVIOUR 6: Responsibility during Institute Investigations**

A member shall use their best endeavours to assist in any investigation and shall not seek to dissuade, penalise or discourage a person from bringing a complaint against any member, interfere with or otherwise compromise due process.

### **BEHAVIOUR 7: Responsibility to the Institute**

The members shall at all times act in accordance with the Institute's conditions of membership which will be subject to change from time to time.

**For further information visit [www.ifl.ac.uk](http://www.ifl.ac.uk)**

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